

## ACCOUNT BALANCE INFORMATION

Please be advised that copays and deductibles are due at the time of each visit. Failure to do so may result in your appointment being rescheduled.

ALL past due account balances are to be paid in full at each visit. Failure to do so may result in your appointment being rescheduled.

Any account that has accumulated a balance over a year old may be placed for collections and your case with PSGP will be closed. Our billing company sends out account statements at the end of each month if you have a balance with our office. It is your responsibility to make sure our office is updated with any address changes.

If you have concerns or questions about being able to pay for your visit, please address them with your provider.

Payments can be made in the office at the time of your visit, by phone Monday through Friday 9:30 am - 12:00 pm and 1:00 pm - 4:00 pm, or online 24 hours a day/7 days a week at [www.ppaya.com/psgp](http://www.ppaya.com/psgp) or mailed to our office.

You may also contact [billing@psgp.info](mailto:billing@psgp.info) for other billing concerns, but we do ask that you give our team 48 business hours to respond.